



U.S. Department
Of Transportation

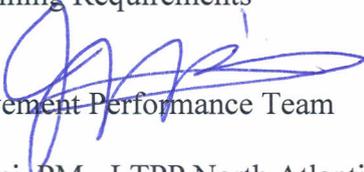
**Federal Highway
Administration**

Memorandum

6300 Georgetown Pike
McLean, Virginia 22101

Subject: **ACTION:** LTPP Directive GO-60
IT Security Training Requirements

Date: February 20, 2014

From: Jane Jiang 
Long Term Pavement Performance Team

Reply to
Attn of: HRDI-30

To: Mr. Gabe Cimini, PM - LTPP North Atlantic Regional Contract
Mr. Gabe Cimini, PM - LTPP North Central Regional Contract
Mr. James Sassin, PM - LTPP Southern Regional Contract
Mr. Kevin Senn, PM - LTPP Western Regional Contract

Attached is the Long-Term Pavement Performance (LTPP) Program Directive GO-60: IT Security Training Requirements. Please ensure that all personnel involved with the process are aware of this new directive. Should you have any questions or would like to discuss this directive, please do not hesitate to contact me at 202-493-3149.

Attachment (1)

FHWA:HRDI-30:JJiang:mad:493-3149:02/20/14

File: c:/mdeeny/directive/GO/GO-60.docx

cc:

Jonathan Groeger
Directive Binder
LTPP Team
Official file
Chron

LONG TERM PAVEMENT PERFORMANCE PROGRAM DIRECTIVE



For the Technical Direction of the LTPP Program



Program Area:	General Operations	Directive Number:	GO-60
Date:	February 7, 2014	Supersedes:	N/A
Subject:	IT Security Training Requirements		

This directive implements required annual training for use of FHWA IT systems and documentation of the training.

IT security training is required on a yearly basis for all individuals using applications on the Data Processing Workstation (DPW) or the Turner-Fairbank Highway Research Center server (Server). Completion certificates for the training will be stored using the web based Redmine project – “Security Training” at <https://portal.ltp.org> under the Operations section.

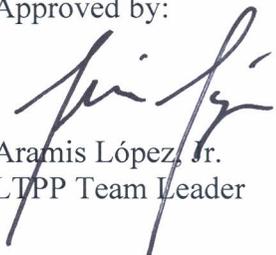
No new accounts will be created on either system without proof of completing the required training. Certificates shall be posted in the Redmine Security Training project by the Project/Program Manager or Database Manager making the account request prior to requesting access for new users.

Current users shall complete the training and the Project/Program Manager or Database Manager shall post the certificate(s) on the Redmine Security Training site prior to the annual deadline.

The link and deadlines will be maintained by the TSSC on <https://portal.ltp.org> under the overview for this project along with other appropriate instructions.

Prepared by: TSSC

Approved by:


Aramis López, Jr.
LTPP Team Leader